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Your ref. Phone +374 10 58 93 37
Our ref.
Email angelika.sahakyan@giz.de Date 14.09.17

Transaction number:

Processing no.: 16.2179.6-002.00

Project title: Private Sector Development and TVET in South Caucasus
(PSDTVET SC)

Country: Armenia

Deutsche Gesellschaft für
Internationale Zusammenarbeit (GIZ) GmbH

Registered offices
Bonn and Eschborn, Germany

Friedrich-Ebert-Allee 36+40
53113 Bonn, Germany
T +49 228 44 60-0
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Dear Sir/Madam,

We intend to award contract to provide support to the implementation of new Training Courses for Development of SMEs strategies in the field of IT/PE. The detailed ToR of the assignment is attached to this Call for Interest.

Dag-Hammarskjöld-Weg 1-5
65760 Eschborn, Germany
T +49 61 96 79-0
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E info@giz.de
I www.giz.de

Submission deadline

If you are interested in performing this work, please submit an application to the GIZ Country office/ Reception till 22.09.2017, 17:30 (date of receipt at GIZ).

Registered at
Local court (Amtsgericht)
Bonn, Germany
Registration no. HRB 18384
Local court (Amtsgericht)
Frankfurt am Main, Germany
Registration no. HRB 12394
VAT no. DE 113891176
Tax no. 040 250 56973

Labelling of offer

Your bid, comprising the technical offer and the price offer, must be clearly marked as such and submitted as a package containing two envelopes. The price offer must always be separate from the technical offer and placed in a separate envelope. The envelope containing the price offer must be sealed and be labelled as follows:

Chairman of the Supervisory Board
Dr Friedrich Kitschelt, State Secretary

Price offer from NAME for: PSD TVET

PN: 16.2179.6-002.00

– to be opened by Contracting department –

Management Board
Tanja Gönner (Chair)
Dr Christoph Beier (Vice-Chair)
Dr Hans-Joachim Preuß
Cornelia Richter

The technical offer must always be separate from the price offer and placed in a separate envelope. The envelope containing the technical offer must be sealed and be labelled as follows:

Commerzbank AG Frankfurt am Main
Bank code: 500 400 00
Account: 58 89 555 00
BIC (SWIFT): COBADEFFXXX
IBAN: DE45 5004 0000 0588 9555 00

Technical offer from NAME for: PSD TVET

PN: 16.2179.6-002.00

– to be opened by Contracting department –

The outer package must be labelled as:
Bidding documents for the Project

**“New Training Courses for Development of SMEs strategies in the field of IT/PE”
from NAME for: PSD TVET**

PN: 16.2179.6-002.00

– to be opened by Contracting department –

and be addressed to:

Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH
Country Office Armenia
4/1 Baghramyan ave., Yerevan, Armenia

Please don't forget to mention the Contact person and contact details (address, phone number, e-mail) on the outer envelope!

Please see the enclosed Terms of Reference for details of the content of your bid and the required quantities.

Procedural questions

Please address any commercial, technical and procedural questions at an early stage. Questions will be answered if they are received at the latest two working days before the closing of the tender. Questions have to be raised in writing by email only to:
Mrs Angelika Sahakyan

email: angelika.sahakyan@giz.de

Non-compliance may result in your bid not being considered.

Evaluation of Offer

We will evaluate the technical and price information in the received bids (see Annex). After the technical evaluation, only the price offers of bids with more than 500 points will be opened and evaluated. Technical offers below 500 points will be considered as technical not acceptable. The technical offer has a weighting of T: 70%, the price offer F: 30%. The following formula will be used:

"technical evaluation of bid x T" / "technical evaluation of best bid" "+" "most economical bid x F" / "price of bid"

The final result is an overall ranking, headed by the most cost-effective bid. Contract negotiations will be initiated on the basis of this overall ranking.

Yours faithfully,
Deutsche Gesellschaft für
Internationale Zusammenarbeit (GIZ) GmbH

Angelika Sahakyan
Contract Management
(electronically mailed without signature)

Annexes

- Terms of Reference