

**FOR OFFICE USE ONLY**

Date of Receipt:

Decision:

**VC International Scholarship 2017/2018**

**Application Form**

IMPORTANT: Please ensure you read the notes on Page 4 before completing this form. You should complete *ALL* sections, otherwise we will be unable to process your application.

VC International Scholarships are available to all new overseas/non-EU full-fee paying undergraduate students and all overseas/non-EU full-fee paying postgraduate students at Manchester Metropolitan University in the 2017/2018 academic year.

Courses starting September 2017 – the closing date for submitting an application is 31st May 2017.

Courses starting January 2018 – the closing date for submitting an application is 31st October 2017.

**How to Apply**

To be eligible for VC International Scholarship applicants must have accepted an unconditional or conditional offer for a course at MMU. Please note that if you have not applied for a course of study at MMU, we will not be able to process your application.

You must provide full details of your course history and demonstrate, in no more than 500 words, through your motivation letter should include information of past achievements, reasons why you have chosen MMU, how you will benefit from your course of study and link this to add value to past achievements.

These scholarships are awarded by the VC International Scholarship Committee on the basis of merit on the basis of academic merit and outstanding personal profile as evidenced in a motivation letter.  All decisions are final and cannot be appealed.

The scholarships cannot be combined with any other University bursary or awards.

Please return completed applications by post to:

**VC Scholarship Administrator**

**International Office**

**Business School**

**Manchester M15 6BH**

**United Kingdom**

You are also welcome to send your application by email to [vcscholarships@mmu.ac.uk](mailto:vcscholarships@mmu.ac.uk)

**PERSONAL DETAILS:**

|  |  |  |
| --- | --- | --- |
| Title (e.g. Ms, Mr) |  | |
| Family Name |  | |
| First names |  | |
| Date of Birth |  | |
| Nationality |  | |
| Address for correspondence |  | |
| Email Address |  | |
| Telephone | (Home): | (Mobile): |

**MMU APPLICATION DETAILS:**

|  |  |  |
| --- | --- | --- |
| MMU ID  This was issued on Offer letter |  | |
| Title of Degree Programme you applied for  e.g. BA (Hons) Fine Art |  | |
| Do you hold an Unconditional offer?  Please circle/highlight the relevant box | YES | NO |
| Do you hold a Conditional offer?  Please circle/highlight the relevant box | YES | NO |
| If you hold a Conditional offer, please state the conditions of the offer.  e.g. providing proof of IELTS 6.5. or equivalent |  | |

**ACADEMIC HISTORY:**

Please provide details of High School and Colleges attended and qualifications achieved. *Please include copies of certificates and transcript of records to the application form.*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name of the School/College/University/Other | Name of your Qualification  e.g. BTEC National Diploma | Awarding body  e.g. Edexcel | Subjects Studied | Overall Grade | Year Awarded |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

**ENGLISH PROFICIENCY QUALIFICATIONS:**

|  |  |  |  |
| --- | --- | --- | --- |
| Name of Institution | Qualification  e.g. IELTS/TOEFL/IGCSE | Grade | Year Awarded |
|  |  |  |  |

**WORK EXPERIENCE:**

Please describe any work experience which is relevant to your proposed study programme

|  |  |  |  |
| --- | --- | --- | --- |
| Name of Employer & Address | Dates | | Job title and responsibilities |
| From | To |
|  |  |  |  |

**HOW DID YOU HEAR ABOUT VC SCHOLARSHIPS?**

|  |  |  |  |
| --- | --- | --- | --- |
| MMU Website |  | Exhibition Overseas |  |
| \* Other MMU Letter/Publication |  | Your current Institution |  |
| Education Advisor/Agent |  | British Council |  |
| \* Advertisement |  | \* Other |  |
| \* For Advertisement/Other MMU Letter/Publication & Other, please specify: | | | |

*Please tick/highlight the relevant box*

**MOTIVATION LETTER:**

|  |
| --- |
| Please tell us in no more than 500 words about your motivation and reasons for wanting to study at MMU for the intended programme. |
|  |

**DECLARATION:**

|  |
| --- |
| **I declare that the information provided above is true and accurate, and agree that in the event that the information is false, inaccurate or erroneous the University will be entitled to withdraw the scholarship at any time.**  **I have read and understood the terms and conditions of the scholarship programme and agree to abide by them.**  **Signature of Applicant \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |

**Full Terms and Conditions**

**Eligibility criteria**

* In order to apply, applicants must have accepted an unconditional or a conditional firm offer for a course at Manchester Metropolitan University.
* If a student holds a conditional offer and applies for the Vice-Chancellor International Scholarship, the scholarship can only be awarded once the offer conditions have been met.
* Applicants who defer their studies will not be eligible for the 2017/2018 scholarship.
* The scholarship award is limited to Undergraduate and Postgraduate taught course applicants only.
* Scholarships are only available for new Manchester Metropolitan University students who are classed as overseas students and are required to pay full overseas tuition fees. Current students moving from one course to another are not eligible for the scholarship.

**Other conditions**

* The deadline for applications is 31st May 2017 for courses beginning in September 2017, or 31st October 2017 for courses beginning in January 2018.
* Students will be contacted by 15th June 2017 if their application has been successful for courses starting in September 2017, or by 15th November 2017 for courses starting in January 2018.
* If an application is successful, applicants must confirm that they accept the award within 14 days.
* The scholarship will be deducted directly from tuition fees owed to the University. The scholarship is for the first year of academic study only.
* If a student wishes to exit the course at an early stage in order to gain an exit award, or fails to complete the academic year, the finance department will pro-rata the student’s entitlement to the scholarship depending on their date of exit.
* Should a student transfer courses or change their study mode, they might be required to repay the scholarship in full.
* If a student fails to pay fees as agreed, any amount awarded may be reversed and they might need to pay the full fee amount.
* Should a student leave their course due to unavoidable circumstances, they will need to provide evidence by email to [vcscholarships@mmu.ac.uk](mailto:vcscholarships@mmu.ac.uk). This evidence will then be considered by the University. Manchester Met may, at its discretion, pro-rata eligibility for the Scholarship depending on the student’s date of suspension/withdrawal.
* Students must inform their Faculty programmes office in writing of any change in their circumstances at the earliest opportunity.
* By submitting an application form, successful applicants are giving their consent to Manchester Met to hold and process their data in accordance with the Data Protection Act 1998.  Your information including your name and photographs may be used for publicity by the University. If you do not give your consent to your data being used in this way, you must let us know in writing at the time of submitting the application form.
* Scholarship awards are made by the VC Scholarship Panel and all decisions are final and cannot be appealed.
* Whilst Manchester Met scholarships cannot be used in conjunction with one another, an application for a VC Scholarship will not jeopardise the right to another scholarship, should a student be unsuccessful or wish to reject it.
* Manchester Metropolitan University reserves the right to withdraw or amend scholarships without earlier notification.
* Please note that all students are required to comply with, and are bound by, the University’s Student Regulations and Procedures, which can be viewed at [www.mmu.ac.uk/policy](http://www.mmu.ac.uk/policy). If a student is removed from a course for failing to comply with the Student Regulations and Procedures, they will be required to pay the scholarship back in full.
* This scholarship cannot be combined with any other University bursary or awards.