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Evaluation Scheme for Technical Assessment of Offers

Date 22.09.2020

Section/ Division | **Desk officer** | **Project title** **Development of educational materials for implementation of dual programmes for teachers and students in tourism sector** | **Project Processing No. 16.2179.6-002.00**

Criteria (1)		Weighting in % (2) a)	Weighting in % (2) b)	Group of 3 Experts points (max. 10) (3)	Group of 3 Experts assess-ment (2)x(3) (4)	National Network of Distance Education points (max. 10) (3)	National Network of Distance Education assess-ment (2)x(3) (4)	Company 3 points (max. 10) (3)	Company 3 assess-ment (2)x(3) (4)	Company 4 points (max. 10) (3)	Company 4 assess-ment (2)x(3) (4)	Company 5 points (max. 10) (3)	Company 5 assess-ment (2)x(3) (4)
1.	**Experience of the Company**				0		0		0				
1.1	Technical Experience	5%			0		0		0				
1.2	Experience in tourism sector	5%											
1.3	Experience in design and development of teaching and methodological materials	5%											
1.4	Experience in working with state and international organisations in TVET	5%			0		0		0				
Total 1		**20%**			0		0		0				
2	**Relevance of the Suggested Concept and Work Plan**				0				0				
2.1	Concept (technical approach/methodological procedures)	5%			0		0		0				
2.1.1.	Interpretation of the Objectives	5%			0		0		0				
2.1.2.	Relevance to the ToR	5%			0				0				
Total 2		**15%**			0		0		0				
3.	**Technical Backstopping**												
3.1	Staff (Qualifications and the experience of the assigned Experts)	10%			0		0		0				
3.2	Software (use of innovative software and solutions)	5%			0		0						
Total 3		**15%**			0		0		0				
4.	**Consideration of Local Resources**												
4.1.	Cooperation and networking in tourism sector	10%			0		0						
Total 4		**10%**			0		0		0				
5.	**Qualification of proposed staff**												
5.1	Expert 1												
5.1.1	General qualification								0				
	- Proven experience in tourism sector	5%			0		0						
	- Professional experience	5%			0		0		0				
5.2.	Expert 2												
5.2.1	General qualification								0				
	- Proven experience in design and development of teaching and methodological materials	5%			0		0						
	- Professional experience	5%			0		0		0				
	Expert 3												
	General qualification								0				
	- Proven experience in editing and proofing	5%			0		0						
	- Professional experience	5%			0		0		0				
5.3.	Specific qualification												
	- Flexibility, networking and strong communication skills	5%			0		0		0				
	- Ability to travel in the Regions												
5.4.	Linguistic skills (English Language)	5%			0		0						
Subtotal 5.		**40%**			0		0		0				

6	**Composition of the team**												
Total 6													
Grand Total		100%	100		0		0		0				
place													
7.	Special advantages / risks (see extra page)												
place													