

**Institute of Historical Research
School of Advanced Study, University of London**

**SENIOR RESEARCH FELLOWSHIPS 2016–17
INFORMATION FOR APPLICANTS**

The Institute of Historical Research offers up to five five-year Senior Research Fellowships per year.

ELIGIBILITY

The Fellowships will be awarded to candidates with a distinguished record of scholarly achievement in historical research and the promotion of history as a discipline. An IHR fellow is likely to have proven scholarship through a strong publication record in historical research or to have played a significant role in the development of history in the public realm. This may include its promotion in the media or in education more generally. Preference may be given to scholars currently engaged in research which is associated with one of the Institute's research centres. Additionally they will be able to show how their work will benefit from using IHR resources. Senior Research Fellowships are most often awarded to candidates without any other major academic institutional affiliations and applicants will need to demonstrate how they will benefit from an association with the IHR.

Senior Research Fellows will be expected to provide reports on the progress of their work whilst associated with the Institute. It is expected that they will make a contribution to two or more of the following; attend conferences, be ambassadors for the Institute, encourage and foster the work of Junior Fellows and other early-in-career researchers, give seminar papers, carry out research training. All Senior Research Fellows are invited to attend fundraising and designated School and Institute Fellows' events. In return Fellows will have full access to the Institute, its facilities and resources, discounted events and training courses. The positions are non-stipendiary. Office space in the IHR is limited but Fellows may be able to have access to facilities in the School of Advanced Study.

VISAS

If they are not British/EU nationals, fellows will require a visa, and must ascertain what category of visa is most suitable for them.

The University of London is licensed to issue sponsorship certificates for Tier 5 visas. If Fellows need to enter the UK under a Tier 5 visa, they should apply for a sponsorship certificate through the IHR Fellowship Office, which they can then use in their visa application to the Home Office. Further details of visa categories can be found at <http://www.ukba.homeoffice.gov.uk/visitingtheuk/>

DEADLINES

- Complete applications must be received at the Institute of Historical Research no later than **4 March 2016**. Incomplete applications or applications arriving after this date will not be considered.
- Three supporting letters of reference must be received by no later than **11 March 2016**
- Interviews will not routinely be held

APPLICATION FORMAT

- Hard copy applications will be deemed ineligible. Only applications made using the IHR's online application system will be considered.
- Applications should consist of three elements
 - a short CV
 - a statement of research interests
 - a letter outlining why the applicant requires the resources of the IHR

(See 'Application Contents' below)

- Applications which are not are not uploaded will be deemed ineligible.
- Applications which do not receive their full complement of three supporting letters of reference will not be considered. It is the applicant's responsibility to ensure that his/her referees supply letters in support of the application.

REFERENCES

Once an application has been submitted, a standard email will be sent automatically to the addresses supplied by the applicant in the 'Referees' section of the online application form. Applicants may arrange instead for a portfolio of generic references to be sent, where such a service is offered. In that case the box in the 'Referees' section marked 'Portfolio to follow' should be ticked, and the referee details left blank. All letters of reference must be emailed as Word document attachments to IHR.Fellowships@sas.ac.uk and the applicant's surname must appear in the subject line of the email (these instructions will be included in the email to the referee).

It is the applicant's responsibility to ensure that his/her referees supply letters in support of the application, and it is strongly advised that referees are contacted well before the application is submitted. Applications which do not receive their full complement of three supporting letters of recommendation by **11 March 2016** will not be considered.

FINAL REPORT

An end-of-tenure report must be submitted to the Institute. This will be due within three months of the end of the Fellowship period (i.e. before 1 January 2022). Should the Fellow

wish to apply for a further five-year term, the report will be required no later than 1 April 2021. The report should be sent to the Institute of Historical Research (by email) and should describe the Fellowship experience, detailing the activities undertaken during the period of the Fellowship and an outline of future academic plans.

SELECTION POLICIES

Applications will be considered by a panel, chaired by the Director of the IHR and including senior academics and members of the Institute's Advisory Council. The panel will put forward recommendations to the full Advisory Council at their spring meeting, at which final nominations will be made. At the meeting, 3-5 applicants will be selected and subsequently invited to commence Fellowships in October of the following academic year. The committee will assess the quality of applications with reference to the following criteria:

- The academic record of the candidate as exhibited by their application and references
- The importance of the proposed research to the applicant's field and its prospects for publication in a leading academic journal or as a monograph
- The significance and impact of the public promotion of History in which the candidate is involved, where relevant
- The prospects for completing research within the time projected and funds available
- All other considerations being equal, the candidate's likely contribution to the academic life of the IHR

THE SCHOOL OF ADVANCED STUDY

Applicants are strongly advised to investigate the resources that are available to them within the University of London, and particularly at the School of Advanced Study, to which the IHR belongs. Details can be found at www.lon.ac.uk and www.sas.ac.uk

APPLICATION CONTENTS

As well as completing the 'Personal Details', 'Education' and 'Referees' sections, applicants should also upload the following three documents:

- A short CV, listing any educational details, publications, research papers and other relevant academic information.
- A statement of research interests (no more than 750 words).
- An explanation of why the applicant requires the resources of the IHR (no more than 500 words).

Senior Research Fellowship applicants **do not** need to upload the thesis statement or the sample of written work which is requested in the Fellowships 'Upload Section' of the online application form.

THE DEADLINE DATE FOR THE RECEIPT OF APPLICATIONS WILL BE 4 MARCH 2016. ALL REFERENCES MUST BE RECEIVED AT THE IHR BY 11 MARCH 2016.